

Guidelines

The City of Lowell's Adopt an Island Program provides opportunities for companies, civic groups, institutions and individuals to adopt a traffic island or other public space and create attractive, welcoming "oases" throughout the City. **The program provides two options as noted below for those interested in participating.**

For both options, the City of Lowell maintains a list of islands available for adoption and assigns spaces on a **first-come**, **first-served basis** with prior year participants given first right to "readopt" the same space. Agreements for both options will be for three years.

Contact Mike Demaras, Neighborhood Services Coordinator at (978) 674-4030 or mdemaras@lowellma.gov to review options, discuss ideas and submit an application.

Option 1

Option 1 provides Adopters the opportunity for hands-on beautification. This could range from basic mowing, weeding and litter control to more extensive efforts such as the planting of flowers. Once adopted, sponsors agree to create a simple landscape plan, monitor their public space and maintain it throughout the season as outlined below. Plantings need not be elaborate but should create an appealing natural element. Participants are encouraged to utilize high impact/low maintenance plants wherever possible.

Under Option 1, Adopters will:

- Identify a traffic island or roadside area from the list of available sites that they wish to enhance and consider the type of improvements they want to propose.
- Purchase the plants and install according to plan or contract with landscape company to do so.
- Install any plantings by the third week in May, maintain the bed until the first frost in October and clean up for overwintering.
- Utilize only natural materials; plastic, silk or other imitation plants, flowers or materials will be removed.
- Check for watering, litter removal and plant replacement as needed.
- Maintenance includes mowing, trash removal, weeding, watering, spreading of mulch where applicable and revitalizing and replenishing throughout the season.
- Where they might interfere with traffic safety, plants cannot exceed 24 inches in height or spread onto the roadway as they grow, or in any way obscure the visibility of passing drivers or pedestrians.

In return the City of Lowell will:

- Provide and install an "Adopt and Island" sign recognizing the Adopter's efforts (no other signs or signage will be allowed on an island or close cluster of islands).
- Provide loam and mulch at the Public Works Department for pickup by Adopters. Adopters must show certificate of program participation at time of pickup.
- Provide pickup of yard waste bags for end of season cleanup.

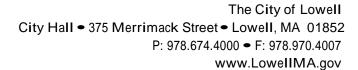


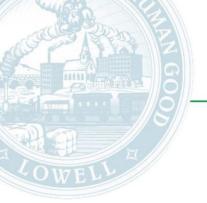
Option 2

Option 2 provides Adopters who are unable to commit to maintaining an island with the opportunity to contribute to the beautification of the City's neighborhoods by contributing to the Adopt an Island Fund.

Under Option 2 Adopters will:

- Pay a yearly fee of \$250, \$500 or \$1,000 depending on the size of the island. In return the City will:
 - Maintain the site by regular mowing, litter removal and tree and shrub maintenance as needed.
 - Provide and install an "Adopt and Island" sign recognizing the Adopter's support (no other signs or signage will be allowed on an island or close cluster of islands).





Option 1 Application Form

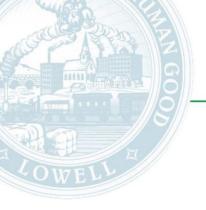
Date: Name:	
Organization:	
Address:	
Phone Number:	
E-Mail:	
Project Point Person (if different from above)	
Name:	
Address:	
Phone Number: E-Mail:	
Please use the space provided below to identify which island you would like to adopt and why. you do not know the name of the island, please write its address or location.	If
What enhancements do you propose to make to this island?	
Will the work be done by you or contracted out to private landscape company?	
If contracted out, please provide name of company.	
What would you like to be written on the Adopt-an-Island sign?	

Please attach plan if applicable and fill out Agreement on reverse side and mail to:

Mike Demaras, Neighborhood Services Coordinator City Manager's Office, City Hall 375 Merrimack Street, Room 43 Lowell, MA 01852



The City of Lowell
City Hall • 375 Merrimack Street • Lowell, MA 01852
P: 978.674.4000 • F: 978.970.4007
www.LowellMA.gov

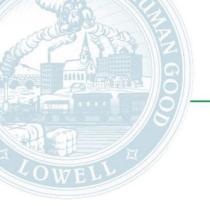


City of Lowell Adopt an Island Program

Option 2 Application Form

Date: Name:
Organization:
Phone Number:
Address:
E-Mail:
Fees for adopting an island under Option 2 are \$250, \$500 and \$1,000 depending on the size of the island.
Please review the listing of available islands and fees and use the space provided below to identify which island you would like to adopt and its fee.
What would you like written on the Adopt-an-Island sign?
Please also fill out agreement on riverside side and mail your check, payable to City of Lowell, along with this form to:
Mike Demaras, Neighborhood Services Coordinator
City Manager's Office, City Hall
375 Merrimack Street, Room 43
Lowell, MA 01852

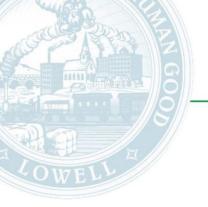




Option 1 Agreement

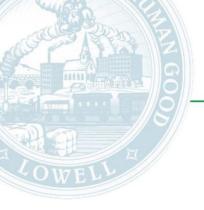
This document serves as an agreement between _	and
the City of Lowell.	
I,ag	ree to maintain the traffic island located at
for t	hree (3) years or until I am no longer able to
perform this duty. If I am unable to continue my	y duties as an Island Adopter, I will notify the
City Manager's Office.	
I further agree that the island will be maintained	aesthetically and in accordance with all known
safety regulations. In exchange for this service, the	he City of Lowell agrees to provide:
<u> </u>	Department of Public Works, 1365 Middlesex te of program participation at time of pickup.
I understand that I will be given first option to re	-adopt this island. I further understand that
failure to properly maintain the above mentioned	traffic island as agreed will result in my
forfeiture of the island and removal of any sign borganization.	pearing my name or the name of my business or
Signature:	Date:
Mulch Pickup Record	
<u>Date</u> <u>Reason (in</u>	nitial cover; refresher)





Option 2 Agreement

This document serves as an a	greement between	and the
City of Lowell.		
I,	agree to participate in the A	dopt an Island
Program by adopting the traf	fic island located at	for
three (3) years. I agree to pro	vide an annual contribution of \$t	to do so.
In exchange for this service,	the City of Lowell agrees to provide a sign be	earing my or my
organization's name, and to r	maintain the island by regular mowing, trash	removal and tree and
shrub maintenance as needed	l.	
I understand that I will be given	ven first option to re-adopt this island and bil	led annually for
participation. Should I decide	e not to continue as agreed I will forfeit my is	sland and the City will
remove any sign bearing my	name or the name of my business or organiza	ation.
Signature:	Date:	



Mulch Pickup Protocol

The Adopt an Island Program provides mulch for **Option 1 Adopters** who plant and maintain their island in accordance with their agreement.

Adopters must pick up whatever mulch they need at the Public Works Department, 1365 Middlesex Street.

Access to mulch will be provided as follows:

- 1. Adopters must present their Agreement to staff at each facility
- 2. Staff will keep a record of Adopter's name and date of pickup and note pickup date on Adopter's agreement
- 3. Adopters will be directed to the store pile of mulch and will fill bags, barrels or back of pickup with mulch adequate for their island's needs
- 4. No vehicles larger than a pickup will be allowed to take on mulch